

**School/Community Relations**

**Public Record Search and Duplication Cost Certification**

**CERTIFICATION OF COST  
FOR PUBLIC RECORD DUPLICATION**

I, \_\_\_\_\_, certify that the fee charged for this public record search and duplication is fair, reasonable and does not exceed the actual cost incurred by the District in the following respects:

1. The fee charged for the public record search and duplication was \_\_\_\_\_.
2. The public documents searched and duplicated consisted of \_\_\_\_\_ (brief description) and totaled \_\_\_\_\_ pages.

By: \_\_\_\_\_  
Custodian of Records/Designee

\_\_\_\_\_  
Date